

WCTA Meeting Minutes  
February 15<sup>th</sup>, 2018

The first quarterly meeting of 2018 of the Williams County Township Association was held on February 15<sup>th</sup>, 2018, at the Center Township building on County Road 12, Bryan, OH. The meeting was called to order by President Bob Short, leading those present in the Pledge of Allegiance.

Secretary-Treasurer Nancy Barnes completed the attendance with eleven (11) members present. Guests present were Dawn Baldwin, Williams County EMA Director; Terry Rummel, Williams County Commissioner; Richard Schatzer, ODOT District 2 Transportation Administration; Steve Humphrey, Williams County Deputy Engineer; and Al Garcia with GT Contracting Incorporated.

President Short asked if there were any additions or corrections to the November 16th, 2017 meeting minutes. He then asked for a motion to accept the minutes as presented for November 16th, 2017. Tom Worthington made a motion to accept the minutes as written. Tom Saul seconded the motion. The motion passed.

Treasurer Barnes then presented the treasurers report. Connie Simmons made a motion to accept the treasurer's report as presented. Todd Burkholder seconded the motion. The motion passed.

Dawn Baldwin passed out Senior Officials Handbooks to the new trustees. It was a joint effort with Williams, Paulding, Putnam, Defiance, Henry and Fulton counties and had also been passed out last February. It outlines the responsibilities of senior officials in an emergency. Dawn did note that the county does have a mitigation plan in place for emergencies. She also discussed a new requirement through the Ohio Revised Code that will require to once again have a 911 board. One of the members must be either a representative from the most populous township, which would be Center, or the mayor from the most populous city, which would be Bryan. It was noted that the commissioners should be contacted with any input.

Richard Schatzer from ODOT was present. He talked about cooperation with other government entities. He also discussed sharing locations for storage and equipment with Northwest Township, Stryker, and Edgerton. He also made the trustees aware of the new facility across from the Fulton County Fairgrounds where salt and brine were stored. He commented they have crossed "lines" to help in Butler and Fulton County. There has also been sharing of salt as supplies have been limited.

Steve Humphrey was present for the county engineer. He discussed signage requirements. He reported the county is currently on a 10 year sign rotation. Also stated if signs were needed, that the engineer's office did keep a supply of commonly used signs. There was also discussion of the sign program for free signs available through the state. The phone number to call is 614-466-3129.

Al Garcia with GT Contracting Incorporated spoke briefly on the advantages of crack sealing in preserving roads. They are located in Archbold, and have been in business 25 years.

Jeff Burkholder then reported on the OTA Winter Conference that has been held in Columbus . He reported there were 80 – 90 workshops available with topics relevant to township government. Handouts from some of the workshops were made available for the trustees to take as they wanted. Jeff stated there was discussion on driverless cars and trucks. He also reported that 3 scholarships were given. Upcoming OTA events are for 2 ballgames this summer, one in Cincinnati and one in Cleveland. The golf outing is also being planned, and the proceeds from that, are used for the scholarships.

No committee reports were given.

The next meeting will be held on May 17th, 2018, at 7:00 at the ODOT garage in Montpelier.

There being no further business from the floor, Tom Worthington made a motion to adjourn the meeting. Jeff Burkholder seconded the motion. Motion passed and the meeting was adjourned.

Respectfully submitted.

Nancy J. Barnes